

महालेखाकार (लेखा एवं हक)  
का कार्यालय, कर्नाटका,  
भारतीय लेखापरीक्षा तथा लेखा विभाग  
A&E/HK-STY/2017-18/28



OFFICE OF THE  
ACCOUNTANT GENERAL (A & E)  
KARNATAKA  
Indian Audit & Accounts Department  
Date: 01/06/2017.

To

As per Mailing List

Sir,

**SUB: Enquiry for supply of Original Cartridges for printer and Photocopiers.**

Sealed quotations are invited for supply of the Original Drum/Toner Cartridges for photocopiers and Laser jet/Inkjet cartridges for the printers as per Annexure enclosed UNDER RATE CONTRACT. The quotations may be addressed to

Shri M.CHANDRAMOHAN, Senior Accounts Officer (OM)  
O/o Principal Accountant General (A & E), Park House Road,  
BENGALURU-560 001.

The envelopes containing the quotations should clearly indicate and be superscripted **“QUOTATIONS FOR SUPPLY OF DRUM/ TONER/ CARTRIDGES/2017-18”**, so as to reach this office within/on **16/06/2017 by 4 PM.**

**TERMS & CONDITIONS.**

1. The rate quoted should mention **taxes, delivery charges etc. specifically.**
2. **The RATES QUOTED ARE TO BE VALID UP TO 31/03/2018.**  
**There is no scope for revision of rates during the period.**
3. Defective supplies should be replaced/rectified at the cost of the supplier.
4. The supply of cartridges should adhere to the scheduled time of delivery.
5. The firms must mention the name of the company clearly in their quotation against the item whose rates he has quoted.
6. The firm must supply original items within 15 days from the date of the supply order. For any delay beyond 15 days, this office has full right to impose a penalty of 2% per week of the value of supply order subject to a maximum of five weeks.

